



## HIGH SCHOOL DRIVER EDUCATION PROGRAM

### THE CLASSROOM

- STUDENTS MUST COMPLETE ALL 30 HOURS OF CLASSROOM THEORY prior to licensing and in order to receive certification.
- MISSED CLASSES CAN BE MADE UP AT NAZARETH OR EASTON H.S. (please check [www.hickorydriving.com](http://www.hickorydriving.com) for dates/times of future offerings--summer, fall, winter sessions).
- ATTENDANCE IS TAKEN. It is the responsibility of the student to track absences. Check [www.hickorydriving.com](http://www.hickorydriving.com) to make up appropriate corresponding class(es).
- NO NEED TO CALL FOR MAKE-UP CLASSES. There is a sign-in sheet at every class for those making up classes. Please sign in to receive credit for the class.

### THE DRIVING

- PLEASE CALL WHEN PERMIT IS SECURED. Please have parent/student calendars on hand. All 6 (six) one hour lessons are scheduled during initial call--WILL TAKE 15 MIN.
- SCHEDULING is done as much as 6 months in advance. Therefore, it is important to call as soon as permit is secure. It is possible to wait 4-6 weeks prior to first driving appointment.
- PERMIT AND DRIVING LOG are required at every lesson. Photocopies of permit are not legal/accepted.
- PROMPTNESS is mandatory. There is a 60 minute curriculum to be covered in each lesson. Driving lessons cannot take place if a student is late. No exceptions.
- MEETING PLACE: Nazareth--Nunamaker gym parking lot. Easton--sidewalk at main office entrance, near flagpole.
- THE SIX HOURS of behind-the-wheel training is provided by a professional, licensed, certified, driving instructor.
- PA STATE LAW requires a minimum of 65 hours of logged practice driving for all students under the age of 18 prior to qualifying for license testing. Hours of professional training count toward meeting that requirement.
- SUGGESTED: Driving should begin with parent/licensed driver over 21 years of age as soon as permit is received. A minimum of 12-15 hours/months, on average, should be accrued before the first lesson and in between future lessons

### LESSON CANCELLATION/RESCHEDULING

- PLEASE CALL **610-863-6973**. Scheduling/cancellations/re-scheduling can only be done through our office.
- CANCELLING/RESCHEDULING may result in the need to move future lessons, as lessons are sequential. This could result in a change to the last (licensing) lesson. Any cancellations or changes must be a minimum of 24 hours in advance or a \$25 fee is incurred. NO CHARGE IF there is more than 24 hours notice.
- LESS THAN 24 HOURS NOTICE, arriving to a driving lesson without a permit, or arriving late to a lesson will result in that lesson being cancelled. A new hour will need to be scheduled at your expense. The fee for a re-scheduled hour is \$25. The additional hour will be scheduled by the Hickory upon receipt of the \$25 check or money order.

- **INCLEMENT WEATHER:** Please watch for school closings and early dismissal announcements for the high school. Driving appointment cancellations must follow the high school's schedule. If the high school is closed there will not be lessons conducted on that day. **610-863-6973**

## **LICENSING**

- Students may be licensed through our program upon completion of the classroom and behind the wheel lessons. The following must be completed before licensing:
  1. Driver skills prove readiness for testing.
  2. Driver has completed 30 hours of PA state certified classroom.
  3. Driver has completed a minimum of 65 hours driving in accordance with the state law.
  4. **DL180C** form is completed and brought to last lesson by parent. Do not sign the form in advance. The signature on the form is required in the presence of the licensing instructor at the start of the lesson. The DL 180C form can be found on [www.hickorydriving.com](http://www.hickorydriving.com) under the Manuals and Forms tab.
- **WHEN STUDENT PASSES THE ROAD TEST:**
  1. Permit is stamped by our driving school. It is then a temporary license which is good for 120 days.
  2. We send all necessary documentation to Harrisburg. They have up to 120 days to process.
  3. Please watch your mail closely. The camera card usually arrives within 30 days. If it does not arrive within 60 days, please call our office. **610-863-6973**
  4. Once the camera card is received via mail, go to DMV or photo center of your choice to secure a permanent picture license.

## **CERTIFICATION and REBATE**

- **CERTIFICATION:** Students are awarded a certification card when both 30 hours of classroom and 6 hours of professional behind the wheel training have been completed.
- **PLEASE KEEP ORIGINAL** certification card. You may make copies for insurance purposes.

## **INSURANCE DISCOUNT**

**INSURANCE:** Please check to see if your auto insurance company offers a reduction in rates for completing the program.

## **BUSINESS HOURS: 9 AM to 4 PM MONDAY - FRIDAY**

Please feel free to call with questions and scheduling needs during our regular business hours. Due to the time required for scheduling and information dissemination, please leave a message if you happen to get our answering machine.

Thank You,  
Brent Conly

**Please fill out the registration form and have your son/daughter return it before the next classroom. This is a course requirement. Thank you!**



# HICKORY DRIVING SCHOOL

<b>Student's Name</b>			
<b>Date of Birth</b>			
<b>Attending High School</b>			
<b>Parent's Name</b>			
<b>Parent's Phone (Cell Preferred)</b>			
<b>Parent's Email</b>			
<b>Address</b>			
<b>City, State, Zip</b>			
<b>Easton Classroom (Circle One)</b>	<b>Summer</b>	<b>Fall</b>	<b>Winter</b>
<b>Nazareth Classroom (Circle One)</b>	<b>Summer</b>	<b>Fall</b>	<b>Winter</b>
<b>Obtained Permit (Circle One)</b>	<b>Yes</b>	<b>or</b>	<b>No</b>
<b>*** Answer Questions Below if Permit is Obtained***</b>			
<b>Permit Number</b>			
<b>Permit Expiration Date</b>			
<b>Driver Test Eligibility</b>			
<b>Parent Signature</b>			
<b>Student Signature</b>			